

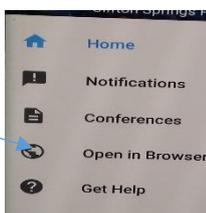
GIVING PERMISSION & PAYING FOR EXCURSIONS, INCURSIONS & CAMPS ON COMPASS

On Wednesday November 27th – Friday Nov 29th, the Year 4 students will be going to Pax Hill Camp.

Parents can access all the relevant information on Compass and are now required to pay for and give permission for an excursion, incursion or camp, on the Compass Website. As you will see, there is also an option to *print the form and bring it in if you wish to pay with cash, CSEF or with any account credit.*

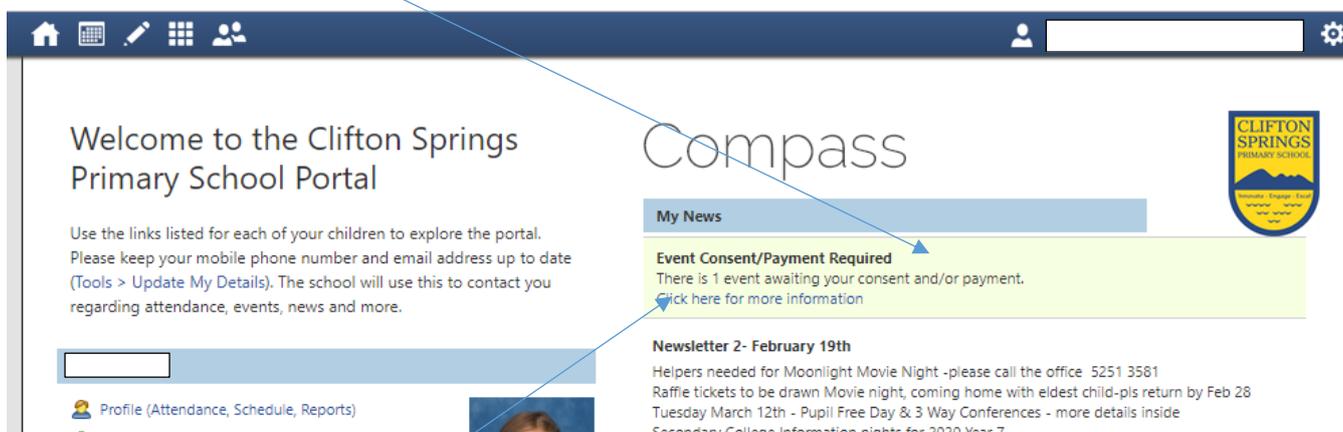
This option is not available on the Compass APP, however you can access the Compass Website (Browser) from the App.

1. From your APP HOME page, click on the 3 horizontal lines in the top LHS corner.
2. This will open a list – click on 'Open in Browser'

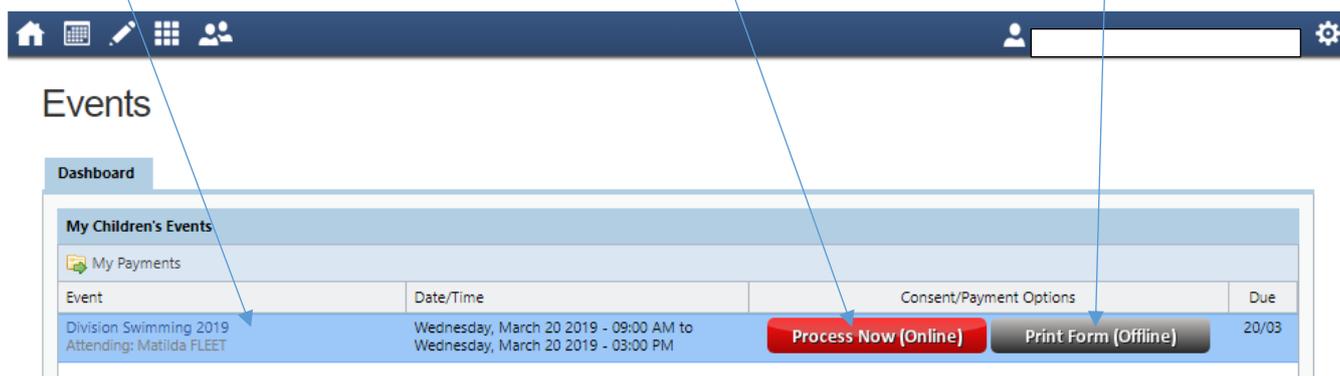


ACCESSING THE EXCURSION

1. Log onto the Compass website – you can access the Web Browser from the App
2. On your home page, there will be a green box on the right hand side, alerting you to an event.



3. Click on the blue 'click here' for more information'
4. Any event your child is invited to attend will be listed here.
5. You will see 2 boxes to the right, **PROCESS NOW ONLINE** & **PRINT FORM OFFLINE**.



PRINT FORM (OFFLINE)

This allows you to print the form off and you or your child can bring it to school and pay with cash, use CSEF or account credit. Please jot a note on the form indicating what is to be used.

PROCESS NOW (ONLINE)

- You can view all event information.

Division Swimming 2019: Consent and Payment

[\[Back to Events \]](#)

**Consent and Payment has not been received.
Parent or guardian action is required.**

Event Details

Description/Educative Purpose: Students selected to represent the school will go to the Division swimming competition to seek selection at regional swimming level. There will also be 2 training sessions in the lead up to the Division event to ensure the team is ready.

Date/Time: Wednesday, March 20, 09:00AM - Wednesday, March 20, 03:00PM

Venue/Location: Kardinia Pool - 25 Park Cres, South Geelong VIC 3220

Additional Details: Please bring a hat, water, snack and lunch and be prepared for all weather.

Dress Code: Sport Uniform - with bathers, towel and goggles

Transport: Mr Thompson (comprehensively insured car registration number WVP 891) will drive students in his car or they will be transported in the Salvation Army Bus. Transport will leave at 08.00am from the front car park of the school. Students should meet in the gym at 7.50am.

For the training sessions Mr. Thompson will drive the students in the Salvation Army bus or his car to Splashdown Swimming Pool in Coppards rd on Thursday 7th March and Thursday 14th March leaving at 1.30pm and returning before 3.30pm.

This permission note therefore includes the cost and permission for both the Division Swimming day and 2 training days. Please contact the office if there any issues or if you would like to make alternative travel arrangements for your child.

We are also looking for a volunteer to assist as an official on the day. Please contact Mr. Ric Thompson if you are interested in this role.

Staff member in charge: Ric THOMPSON

Consent: Consent due by 20/03/2019

Event Cost: \$15.00 (Matilda FLEET) due by 20/03/2019

Amount Paid: \$0.00

Medical Information

Additional details of any current medical conditions, allergies, medications or ailments

e.g. A broken leg, asthma inhaler dosage increase, travel sickness, allergies, dietary requirements etc.

- Add any additional medical information
- Add any different contact details for that day other than those listed above this box on Compass

Contact details on the day (if different from normal)

- Parent / Guardian can give permission for the event.
- Parent / Guardian is able to pay for the event
(You are not able to give permission without paying)

Consent for

I give permission for Matilda FLEET to attend this event. Where the staff member in charge is unable to contact me, or where it is impracticable to contact me, I authorise the staff member in charge to 1) consent to any medical or surgical attention deemed necessary by a medical practitioner, and 2) administer such first-aid as the staff member in charge judges to be reasonably necessary. I understand that this is an official school event and that Matilda FLEET will adhere to the dress code, as outlined above, and behave in alignment with the school's code of conduct. I agree to meet any medical expenses and/or transport costs incurred in the event of sickness or injury. Further, I agree to meet any transport costs should my child be sent home as a result of misbehaviour or inappropriate conduct.

To provide consent, please type your full name below.

Parent/Guardian Full Name:

Payment

Name on card

Card Type

Card Number

Expiry (Month/Year) /

CVV/CVC [Where do I find my CVV/CVC?](#)

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Pay" or "Submit" button below, you agree for your credit card to be charged by CompassPay.com on behalf of your school. You understand that the amount charged will be the 'Total Due' or amount indicated above and that this will appear on your credit card statement as CompassPay.com. This payment and use of this website is in alignment with the Compass School Manager terms and conditions of use available at <https://sites.google.com/a/dif.com.au/policies>

If you have any questions, please contact the office 5251 3581